EXECUTIVE DIRECTION AND STAFF OPERATIONS and ADMINISTRATIVE OPERATIONS

PURPOSE OF THE PROGRAM

Appropriations under the title "Executive Direction and Staff Operations" for 1953, and "Administrative Operations" for 1954 through 1956, financed top Central Office and field direction of all GSA programs. They also funded the portion of centralized financial, administrative, legal, and other support provided by the integrated GSA staff applicable to programs financed by operating-expenses appropriations for PBS, FSS, NARS and, in 1956, TPUS. As such, they were the forerunners of the "AO Fund" described elsewhere in the Digest.

HISTORY OF THE PROGRAM

From 1950 through 1952, agencywide executive direction and staff operations were supported as a budget activity under the single "Operating Expenses, GSA" appropriation (discussed under the "Summary" section of the Digest).

In 1953, Congress split the consolidated appropriation into four separate items, one of which was "Executive Direction and Staff Operations", corresponding to the former budget activity for these purposes. At GSA's request, this new appropriation was retitled "Administrative Operations", which it remained until creation of the Administrative Operations Fund in 1957.

Although this appropriation was forerunner to the AO Fund, it's content was not comparable. The appropriation provided services and support only to those components originally funded under the consolidated OE, GSA account (TPUS added in 1956), whereas the AO Fund financed these functions for all GSA programs.

DEVELOPMENT OF APPROPRIATION LANGUAGE

This appropriation initially appeared in the Independent Offices Appropriation Act, 1953 (P.L. 82-455). The last version in 1956 is shown below.

"Administrative operations:

For necessary expenses of executive direction for activities under the control of the General Services Administration, of administrative operations for activities under regular appropriations for "Operating Expenses", and of processing and determining renegotiation rebates; including not to exceed \$______ for expenses of travel; and not to exceed \$______ for purchase of newspapers and periodicals; \$______: Provided, That no function budgeted under this appropriation shall be transferred to or financed from any other appropriation or fund."

BUDGETARY HISTORY OF APPROPRIATIONS \$(Thousands)

Fiscal	Estimate	Presidents	House	Senate	Ар	propriations Enact	ed
<u>Year</u>	To OMB	Allowance	Bill	<u>Bill</u>	<u>Amount</u>	<u>P. L.</u>	<u>Date</u>
1950 - 1952 (S	ee OE, GSA sect	tion of Digest)					
1953 <u>1</u> /			4,030		4,141	82-455	7/5/52
1954	5,728 4,480	5,300 4,200	(Withdra 4,141	awn by new Adminis 4,200	stration) 4,200	83-176	7/31/53
1955	4,450	4,100	3,790	3,790	3,867 <u>2</u> /	83-428	6/24/54
1956 Pay Suppl	4,300 285	4,450 285	4,000 285	4,250 285	4,125 285	84-112 84-533	6/30/55 5/19/56
1957	5,181	5,100	<u>3</u> /				

- 1/ Submitted as a budget activity of OE, GSA. House made separate appropriation; Senate restored as an OE, GSA budget activity. House prevailed in conference, and separate appropriation enacted.
- 2/ Includes \$77 thousand authorized by P.L. 84-123 for retroactive pay act increases.
- 3/ Administrative Operations Fund created.

FUNDS AVAILABLE, OBLIGATIONS AND OUTLAYS \$(Thousands)

Fiscal <u>Year</u>	Approp- riations	Other <u>Availability</u>	TOTAL <u>Availability</u>	Obligated <u>During Yr</u>	Unoblig. <u>Balances</u>	<u>Outlays</u>
1953	4,141	437 <u>1</u> /	4,578	4,532	46	3,813
1954	4,200		4,200	4,139	61	4,090

1955	3,867	38 <u>2</u> /	3,905	3,896	9	3,789
1956	4,410		4,410	4,389	21	4,486

1/ Comparative transfer from Emergency Operating Expenses.

OBLIGATIONS BY BUDGETARY ACTIVITIES \$(Thousands)

	(S <u>FY 1950</u>	Shown for Compa FY 1951	arability) <u>FY 1952</u>	<u>FY 1953</u>	<u>FY 1954</u>	<u>FY 1955</u>	<u>FY 1956</u>
Executive Direction	571	454	375	349	336	352	396
Financial Services	4,577	2,164	2,347	2,234	2,139	1,945	2,211
Administrative Services	2,505	1,604	1,695	1,400	1,262	1,172	1,324
Legal Services	1,339	420	387	392	302	277	306
Information	27	39	40	27	23	37	35
Compliance Services	236	86	136	120	77	113	117
Contract Settlement	51	48	26	10			
TOTAL OBLIGATIONS	9,306	4,815	5,006	4,532	4,139	3,896	4,389

EMPLOYMENT DATA BY BUDGETARY ACTIVITIES

(Pos= Perm. Positions; AE=Average Employment; AGS=Avg. Grade/Salary)

	1951 Reg CO TOT	1952 Reg CO TOT	1953 Reg <u>CO TOT</u>	1954 Reg CO TOT		in the 1957 & for AO Fund) 1956 Reg CO TOT
Execu	tive Direction					
Pos AE AGS	32 37 69 29 29 58 GS 10.0/\$6,328	26 20 46 24 18 42 GS 10.4/\$7,407	22 21 43 21 19 40 GS 10.2/\$7,340	20 20 40 20 19 39 GS 9.9/\$7,445	 	
Financ	cial Services					
Pos AE AGS	307 223 530 282 157 439 GS 6.9/\$4,471	321 173 494 295 121 416 GS 7.0/\$4,987	322 149 471 293 136 429 GS 6.4/\$4,758	318 139 457 315 133 448 GS 6.7/\$4,963	727 472 1199 720 458 1178 GS 6.3/\$4,699	744 462 1206 727 451 1178 GS 6.4/\$5,135
Admin	istrative Services					
Pos AE AGS	185 237 422 133 157 290 GS 7.2/\$4,508	194 120 314 167 104 271 GS 7.6/\$5,227	172 77 249 161 72 233 GS 7.8/\$5,741	159 86 245 155 85 240 GS 7.7/\$5,562	276 145 421 272 141 413 GS 6.8/\$5,072	239 170 409 242 168 410 GS 6.6/\$5,224
Legal	<u>Services</u>					
Pos AE AGS	26 52 78 26 32 58 GS 9.8/\$6,366	24 26 50 23 22 45 GS 10.6/\$7,567	34 25 59 30 23 53 GS 9.5/\$7,157	18 25 43 18 24 42 GS 10.0/\$7,416	35 74 109 35 70 105 GS 9.1/\$6,677	33 64 97 32 63 95 GS 9.6/\$7,536
Compl	<u>liance</u>					
Pos AE AGS	21 21 13 13 GS 10.5/\$6,253	21 21 16 16 GS 11.5/\$7,302	14 14 14 14 GS 12.0/\$7,913	14 14 13 13 GS 9.0/\$6,494	54 54 53 53 GS 9.5/\$6,255	

Contract Settlement

^{2/} From Operating Expenses, TPUS.

		5	5		4	4												
AE		6	6		2	2												
AGS	GS	3 10.8/\$	\$7,140	GS	12.0/\$	8,617												
nform	ation_																	
Pos		8	8		6	6		4	4		3	3		5	5			
۸E		5	5		6	6		4	4		3	3		5	5			
AGS		9.3/\$6			8.2/\$6		G	9.3/\$6			8.7/\$6				\$8.188			
.00	00	υ.υ/ψο	5,201	00	σ.2/ψ	,,010	00	σ.ο/ψο	,,000	00	Ο.17φ	,,000	0.0	J 11.2/	ψ0.100			
<u>Busine</u>	ess Serv	rice Cer	nters															
os													10	1	11			
AE													9	1	10			
AGS													GS	3 10.5/	\$6,934			
Pos	ng and I	Manage 	ement S	ervices 												71	37	108
Pos NE	ng and I 	<u>Manage</u> 	ement S 	ervices 	 	 	 			 		 	 	 	 	69	37	106
Pos NE	ng and I 	Manage 	 	ervices 	 	 	 	 	 	 	 	 	 	 	 	69		106
Pos AE	ng and I 	 	 	 	 	 	 	 	 	 	 	 	 	 	 	69	37	106
Planni Pos AE AGS TOTA	 	 	 	<u></u> 	 	 	 	 	 	 	 ·	 	 	 	 	69	37	106
Pos AE AGS TOTA	 L	 583 1	 1133	 	 370	 935	 	 	 	 515	 	 802			1799	69 GS ———	37 10.5/\$ ——	106 67,959 —— 1820
Pos AE AGS TOTA	 L 550 470	 583 1	 1133 869	 565 509	 370 289	798	505	 290 268 3 7.3/\$5	773	508	 287 277 7.5/\$5	785	1036	 751 728 3 6.7/\$	1799 1764	69 GS ———————————————————————————————————	37 10.5/\$ ——	106 67,959 —— 1820 1789